



## engage in their future 2019 National Creative Awards TERMS AND CONDITIONS

1. Only nominations from students and staff at current *engage in their future* member schools are eligible for entry into the 2019 National Creative Awards. If you are unclear about your school's membership status, or would like to join the organisation, please email us at: [georgina\\_engageintheirfuture@aol.co.uk](mailto:georgina_engageintheirfuture@aol.co.uk).
2. Individuals can submit one entry per division (i.e. one photograph and one poem and one short story). A separate Entry Form must be completed for each one. Multiple entries in the same creative category will not be considered.
3. Whilst we do not wish to restrict creativity, please consider the following guidance when submitting entries:
  - The maximum file size for online entries is 500MB. Any entries that exceed this may not be accepted.
  - The maximum print size for offline entries in the photography division is A3. Any entries that exceed this may not be accepted.
  - Entries for the poetry division must fit on one side of A4 paper. If hand written, the poem must be legible, or if typed, the minimum font size is 10 and the maximum is 12. Any entries that do not meet these specifications may not be accepted.
  - Entries in the short story division must be no longer than 500 words long. If hand written, the story must be legible, or if typed the minimum font size is 10 and the maximum is 12. Any entries that do not meet these specifications may not be accepted.
4. Online entries should be submitted at: <https://eitf.wufoo.com/forms/2019-national-creative-awards/>
5. Offline entries should be posted to: *engage in their future* 2019 National Creative Awards, PO Box 451, Horley, RH6 6AW.
6. Please ensure that an electronic copy of all photographs is kept and available for use by *engage in their future* should it be required, for example in the event of selection for display or inclusion in an anthology.
7. Please ensure that an email address is provided on the Entry Form as an email will be sent to acknowledge that the entry has been received. If you do not receive this email your entry may not have arrived. Please allow five working days between submitting the entry and receiving the receipt email.
8. The closing date for entries is Friday 3<sup>rd</sup> May 2019.
9. When considering the entries, the Judges will take into account originality, adherence to the theme of 'Bouncing Back' and the use of photographic, poetic or short story writing techniques.
10. All entries received will be scored by the Judges. Their results will be collated to establish those ranked first / second / third. In the event of a draw, or any similar situation, *engage in their future* reserves the right to make the final decision.
11. Winners will be announced week commencing Monday 3<sup>rd</sup> June 2019.
12. All entries received will be sent a certificate.

13. Prizes will be awarded to those judged first, second and third in the KS1&2, KS3, KS4 and Post-16 categories only. Entries in the Staff category will be judged, placed and be sent a certificate but will not be eligible for a prize.
14. By submitting a photograph, poem or short story into the 2019 *engage in their future* National Creative Awards, the individual is giving permission for their entry to be used by *engage in their future*. This may include, but is not limited to, inclusion in a printed anthology and/or online gallery, display at the National Awards Ceremony and National Conference in July 2019, and being featured in marketing materials. If you do not wish for the photograph, poem or short story to be used, please make this clear on the Entry Form.
15. Data Protection: the details submitted on the entry form will be used and shared in the following ways:
- The data provided will be used and stored by *engage in their future* for the administration of the 2019 National Creative Awards. This will include, but is not limited to, correspondence (to confirm receipt of the entry, notification of the outcome of the entry, dispatch of certificates / prizes, etc), analysis, and certificate personalisation.
  - Entries will be shared with the judging panel of the appropriate creative category: each entry will be coded and no personal data will be shared unless included by the school, student, or member of staff on, or as part of, the entry itself.
  - Contact details, including those for the co-ordinating member of staff, for the school of winning entries will be shared with Vision for Education (as sponsors of the 2019 National Creative Awards) in order for them to contact the school and arrange a mutually convenient time to visit and present the student/s with their certificate and trophy.
  - Please be aware that online entries are submitted via Wufoo. Their privacy policy is available at: <https://www.surveymonkey.com/mp/legal/privacy-policy/>
16. If you have any queries, please email us at: [georgina\\_engageintheirfuture@aol.co.uk](mailto:georgina_engageintheirfuture@aol.co.uk).